



EMPLOYMENT OPPORTUNITY

Position: Delivery Driver (Fundraising Campaign)

Responsible to: ParaSport and Recreation PEI Fundraising Supervisor

Candidates should possess the following qualifications:

- Effective interpersonal skills;
- Excellent organizational skills;
- Highly motivated and an ability to work independently;
- Demonstrates flexibility and dependability;
- Ability to represent the organization in a professional manner;
- Familiar with using maps/Google Maps.

Job Description Outline:

- Responsible for delivering pre-sold tickets to Island homes and business- Island wide.
- Responsible for coordinating delivery routes to ensure successful delivery of tickets daily.
- Communicating with donors to confirm delivery times/rescheduling/etc.
- Perform other duties as assigned by the Fundraiser Supervisor and/or Executive Director.

Other:

- Must have a valid class 5 driver's license;
- Must have own vehicle;
- Must be able to work evenings.

Terms of Employment: Temporary, Full Time Employment. The hours per week are 35+ hours. Start date is September 1, 2021.

Rate of Pay: Commission/Piece Work @ \$3.65/piece

How to Apply:

Interested individuals are invited to submit a resume and references by **Friday, August 20, 2021.**

In person: ParaSport and Recreation PEI, 40 Enman Cres., Room 123, Charlottetown, PE

Email: info@parasportpei.ca

Fax: 902-368-4548

Please note that only applicants being interviewed will be contacted.